



## CITY OF CLERMONT

### **UTILITY SERVICE AGREEMENT ~ APPLICATION**

For Utilities Outside of Municipal Boundaries &  
Determination of Capacity

APPLICANT: \_\_\_\_\_ Date: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

OWNER: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

PARTY RESPONSIBLE FOR AGREEMENT: \_\_\_\_\_

Address of the subject property: \_\_\_\_\_

General Location of the Property: \_\_\_\_\_  
(Include Location Map)

Area of the property: \_\_\_\_\_ acres

Zoning: \_\_\_\_\_ County Future Land Use \_\_\_\_\_

*Attach development orders, ordinances and staff reports by Lake County and the Florida Dept. of Economic Opportunity (DEO).*

**Estimated Water Consumption** is \_\_\_\_\_ Gallons per day.  
**(excluding irrigation)**

**Estimated Sewer Consumption** is \_\_\_\_\_ Gallons per day.  
Detailed description of project: *(or attach)*

**Estimated Re-Use (Gray Water) Water Consumption** is \_\_\_\_\_ Gallons per day.

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Items required for submittal include one (1) copy of the following items:**

- \_\_\_\_\_ Signed original application and materials required for processing.
- \_\_\_\_\_ Letter of capacity and utility line location from the City of Clermont Environmental Services Dept. Phone: (352) 241-0178
- \_\_\_\_\_ Proposed Site Plan (if applicable)
- \_\_\_\_\_ Lake County Property Appraiser - record card
- \_\_\_\_\_ Location map
- \_\_\_\_\_ Any applications currently on file with Lake County
- \_\_\_\_\_ Any Lake County staff reports
- \_\_\_\_\_ DEO or ECFRPC correspondence
- \_\_\_\_\_ Any information needed for determination of utility services requested

\_\_\_\_\_  
Applicant Name (print)

X \_\_\_\_\_  
Applicant Name (*signature*)

\_\_\_\_\_  
Owner Name (print)

X \_\_\_\_\_  
Owner Name (*signature*)

**Prior to submitting an application, a meeting with the City of Clermont *is required***

**To schedule a meeting please contact:**

- **James Hitt, CRA & Mobility Director**  
Phone: 352-241-7305  
Email: [jhitt@clermontfl.org](mailto:jhitt@clermontfl.org)

A review by the *Site Review Committee* may be required, which would require 6 sets of site plans for review by staff. Upon the receipt of all necessary information and review by staff the request will be scheduled for the next available City Council regular meeting.

<p><b>City of Clermont</b> Development Services Department 685 W. Montrose St. Clermont, FL. 34711 (352) 241-7305 Fax: (352) 394-3542</p>
---



## MORANDUM

### City of Clermont Development Services Department

TO: JPA Unincorporated Property Owner/Developer  
FROM: James K. Hitt, CRA & Mobility Director  
DATE: August 12, 2016  
RE: Utility Service Agreement ~ Application

\*\*\*\*\*  
Properties proposed for development of any kind that are within the Joint Planning Area (JPA), and adjacent to the corporate City limits of Clermont should consider annexation as a first step for reviews.

Property owners/developers with developments being reviewed by Lake County should be aware that they shall be subject to a completely separate review and permitting process by the City upon annexation, in order to receive water and/or sewer utility services, and be able to proceed with the development. Any reviews or approvals completed by Lake County prior to any City utility approvals, shall be non-binding upon annexation. Annexation, review and approvals by the City are required.

In order to avoid two separate reviews (one by the County, and then one by the City), we highly recommend annexing first. Rezoning and comprehensive plan amendment may occur at the same time, as required by the City and Florida Statutes. Applications are available at the City's web site: [www.cityofclermtfl.com](http://www.cityofclermtfl.com) under the Development Services Department section, *Applications & Forms*.

Properties that are not adjacent to the City limits, may request utility services by completing the **Utility Services Agreement Application**. Reviews at the County are subject to City reviews in accordance with JPA standards. Further conditions may be made part of the Utility Agreement. Utility Agreements are approved by the Clermont City Council.

If you have any questions regarding this review process or the applications needed, please call the Development Services Department at (352) 241-7305.

***Do Not include this sheet with the application***